**Westerton Primary School – PTA Budget Committee**

**Meeting – Monday 22 April 2024**

Present: Katy Allan (PTA Chair), David Campbell (PT), Kate Turnbull (HT).

Minutes- Pauline Cumming (AA)

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| **Agenda Items** | **Key Info/**  **Action Points** |
| 1. **Update from previous meeting** | PVG paperwork for core PTA members – complete.  Katy Allan, Christine McKinnon, Jenna Miller, Jillian MacEachan, Julie Russell all PVGd  Food Hygiene certificates – Pauline to email.  Charitable status – not required  Insurance – done Connect  Ipad covers – 33 in total to be ordered from Amazon. Kate to order.  Katy to get price for repairing 9 broken ipad screens |
| 1. **Current PTA funds** | £7,857 |
| 1. **Events/Fundraising Planning** | 100s Club - to continue next session  PTA Christmas Fayre – Date agreed Saturday 30 November 2024  Local enterprises to be invited to take stands £30  Raffle collection – class colours theme  Silent auction for any large donations  Santa dash – positive feedback. Date agreed Thursday 5 December 2023, after school. Proceeds to charity.  PTA Quiz Night - date agreed Friday 28 Feb. Possibly in local bowling club. Phil Rasmussen to host again? Bottle Bag raffle (21 Feb pupil non uniform day and bottle bag donations)  Eurovision viewing party – TBD following uptake this year.  Pupil Discos dates agreed  Halloween Disco – Thursday 24 October  Christmas Disco – Not popular replace with Valentine  Valentine Disco Thursday 13th  Spring Disco – Thursday 29th May  Sports Day - PTA refreshment stand / tie in with nursery/ S6 Boclair to staff the stand  Christmas Cards (Cauliflower) - Very successful. To be sent out ASAP again to get early bird discount. |
| 1. **School Requests** | Bean bags - 100  Tennis Balls – Katy to ask David Lloyd  Soft dodge balls – to be sourced by Katy  Storage for PE and Play – approx. £2,000. Units identified in ‘Live for Sport’ catalogue  Fridge/ freezer for GP room for Food technology. David to share dimensions/ link so Katy can purchase.  House Cup and Sports Cup identified by pupils form Trophy Centre along with 2 sets of coloured ribbons approx. £150. Link sent to Katy who will order. Cups to be engraved with Sports Cup/ House Cup.  SIP 2024-25 Play resources – blocks, play dough, paper, Make do x 2 sets  Lego donations to be requested from the community  Gazebo –Link to be shared / lockable bistro chairs for outdoor lunches/ outdoor learning |
| 1. **PTA communication** | Shared via email, newsletter and twitter.  Minutes of any PTA related meetings to go on website including School PTA budget committee. |
| 1. **AOCB** | PTA pre event planning meetings to be arranged by Katy. |
| 1. **Date of Next meeting** | TBA September 2024 |