**Westerton Primary School – PTA Budget Committee**

**Meeting – Monday 22 April 2024**

Present: Katy Allan (PTA Chair), David Campbell (PT), Kate Turnbull (HT).

Minutes- Pauline Cumming (AA)

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| **Agenda Items** | **Key Info/****Action Points** |
| 1. **Update from previous meeting**
 | PVG paperwork for core PTA members – complete.Katy Allan, Christine McKinnon, Jenna Miller, Jillian MacEachan, Julie Russell all PVGdFood Hygiene certificates – Pauline to email.Charitable status – not requiredInsurance – done ConnectIpad covers – 33 in total to be ordered from Amazon. Kate to order.Katy to get price for repairing 9 broken ipad screens  |
| 1. **Current PTA funds**
 | £7,857 |
| 1. **Events/Fundraising Planning**
 | 100s Club - to continue next sessionPTA Christmas Fayre – Date agreed Saturday 30 November 2024 Local enterprises to be invited to take stands £30Raffle collection – class colours theme Silent auction for any large donationsSanta dash – positive feedback. Date agreed Thursday 5 December 2023, after school. Proceeds to charity.PTA Quiz Night - date agreed Friday 28 Feb. Possibly in local bowling club. Phil Rasmussen to host again? Bottle Bag raffle (21 Feb pupil non uniform day and bottle bag donations)Eurovision viewing party – TBD following uptake this year. Pupil Discos dates agreedHalloween Disco – Thursday 24 OctoberChristmas Disco – Not popular replace with ValentineValentine Disco Thursday 13thSpring Disco – Thursday 29th MaySports Day - PTA refreshment stand / tie in with nursery/ S6 Boclair to staff the standChristmas Cards (Cauliflower) - Very successful. To be sent out ASAP again to get early bird discount.  |
| 1. **School Requests**
 | Bean bags - 100Tennis Balls – Katy to ask David LloydSoft dodge balls – to be sourced by KatyStorage for PE and Play – approx. £2,000. Units identified in ‘Live for Sport’ catalogue Fridge/ freezer for GP room for Food technology. David to share dimensions/ link so Katy can purchase.House Cup and Sports Cup identified by pupils form Trophy Centre along with 2 sets of coloured ribbons approx. £150. Link sent to Katy who will order. Cups to be engraved with Sports Cup/ House Cup.SIP 2024-25 Play resources – blocks, play dough, paper, Make do x 2 setsLego donations to be requested from the community Gazebo –Link to be shared / lockable bistro chairs for outdoor lunches/ outdoor learning |
| 1. **PTA communication**
 | Shared via email, newsletter and twitter.Minutes of any PTA related meetings to go on website including School PTA budget committee. |
| 1. **AOCB**
 | PTA pre event planning meetings to be arranged by Katy. |
| 1. **Date of Next meeting**
 | TBA September 2024 |